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**Date: 7th July 2021**

Dear Sir/Madam,

A digital meeting of the **Appointments Committee** will be held via Microsoft Teams on **Wednesday, 14th July, 2021 at 10.00 am** to consider the matters contained in the following agenda. You are welcome to use Welsh at the meeting, a minimum notice period of 3 working days is required should you wish to do so

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Chrissy'.

**Christina Harrhy**  
CHIEF EXECUTIVE

## AGENDA

- |   | Pages                             |  |
|---|-----------------------------------|--|
| 1 | To receive apologies for absence. |  |
| 2 | Declarations of Interest.         |  |

Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Officers.

- |   |  |  |
|---|--|--|
| 3 | Minutes of the Appointments Committee held on 11th March 2021. |  |
|---|--|--|

1 - 2

A greener place Man gwyrddach



- 4 Minutes of the Appointments Committee held on 15th April 2021. 3 - 4
- 5 To receive and consider the following matter which in the opinion of the Proper Officer may be discussed when the meeting is not open to the public and first to consider whether the public interest requires that the meeting should be closed to the public for consideration on this matter: - 5 - 6
- 6 To Shortlist Candidates to Progress to Assessment Centre as Part of the Recruitment Process for the Post of Chief Housing Officer.

**Circulation:**

Councillors Mrs E.M. Aldworth (Chair), C.J. Gordon, W. David, C.P. Mann, J. Ridgewell, G. Simmonds, J. Simmonds (Vice Chair) and J. Taylor,

Relevant Cabinet Member Councillor L. Phipps

And Appropriate Officers.

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# Agenda Item 3



## APPOINTMENTS COMMITTEE

### MINUTES OF THE MEETING HELD VIA MICROSOFT TEAMS ON THURSDAY 11<sup>TH</sup> MARCH 2021 AT 11:00AM

PRESENT:

Councillor Mrs E.M. Aldworth (Chair)

Councillors:

W. David, C. Gordon, J. Pritchard, Mrs M.E. Sargent, G. Simmonds, J. Simmonds, J. Taylor

Relevant Cabinet Member: Councillor L. Phipps

Together with:

C. HARRY (Chief Executive), D. STREET (Corporate Director Social Services and Housing) and L. DONOVAN (Head of People Services)

#### 1. **APOLOGIES FOR ABSENCE**

An apology for absence had been received from Councillor V. James (Councillor Colin Gordon attending as substitute) and Councillor C. Mann (Councillor M.E. Sargent attending as substitute).

#### 2. **DECLARATIONS OF INTEREST**

There were no declarations of interest made at the meeting.

#### 3. **PUBLIC INTEREST TEST**

Members considered the public interest test certificate from the Proper Officer and concluded that on balance the public interest in maintaining the exemption outweighed the public interest in disclosing the information and it was

RESOLVED that in accordance with Section 100A(4) of the Local Government Act 1972 the public be excluded from the remainder of the meeting because of the likely disclosure to them of exempt information as identified in paragraph 12 of Part 4 of Schedule 12A of the Local Government Act 1972.

#### 4. **EXEMPT ITEM – TO CONSIDER THE APPOINTMENT PROCESS FOR THE POST OF CHIEF HOUSING OFFICER**

Following due consideration, the appointment process and timeline for recruitment were moved and seconded and unanimously agreed.

RESOLVED that the appointment process and timeline for recruitment be approved.

The meeting closed at 12.30am.

# Agenda Item 4



## APPOINTMENTS COMMITTEE

MINUTES OF THE MEETING HELD VIA MICROSOFT TEAMS ON THURSDAY 15<sup>TH</sup> APRIL 2021 AT 1:00PM

PRESENT:

Councillor Mrs E.M. Aldworth (Chair)

Councillors:

W. David, C. Gordon, J. Pritchard, C.P. Mann, G. Simmonds, J. Simmonds, J. Taylor

Relevant Cabinet Member: Councillor L. Phipps

Together with:

C. HARRY (Chief Executive), D. Street (Corporate Director Social Services and Housing) and L. Donovan (Head of People Services)

### 1. APOLOGIES FOR ABSENCE

An apology for absence had been received from Councillor V. James (Councillor Colin Gordon attending as substitute).

### 2. DECLARATIONS OF INTEREST

There were no declarations of interest made at the meeting.

### 3. MINUTES OF APPOINTMENTS COMMITTEE – 8<sup>TH</sup> MARCH 2021, 22<sup>ND</sup> MARCH 2021 AND 29<sup>TH</sup> MARCH 2021

Subject to a correction to the minutes of the 29<sup>th</sup> March 2021 to include Cllr C.P. Mann in the list of attendees the minutes of the Appointments Committee were moved and seconded as a correct record and by show of hands this was unanimously agreed.

RESOLVED that subject to the aforementioned correction the minutes of the Appointments Committee held on the 8<sup>th</sup> March 2021, 22<sup>nd</sup> March 2021 and 29<sup>th</sup> March 2021 be approved as correct records.

### 4. PUBLIC INTEREST TEST

Members considered the public interest test certificate from the Proper Officer and concluded that

on balance the public interest in maintaining the exemption outweighed the public interest in disclosing the information and it was

RESOLVED that in accordance with Section 100A(4) of the Local Government Act 1972 the public be excluded from the remainder of the meeting because of the likely disclosure to them of exempt information as identified in paragraph 12 of Part 4 of Schedule 12A of the Local Government Act 1972.

5. **EXEMPT ITEM – TO SHORTLIST CANDIDATES TO PROGRESS TO ASSESSMENT CENTRE AS PART OF THE RECRUITMENT PROCESS FOR THE POST OF CHIEF HOUSING OFFICER**

Following due consideration, It was moved and seconded that the recruitment process be suspended to allow the job description for this post to be reconsidered and the vacancy to then be readvertised.

By way of the 'hands up' function this was unanimously agreed.

RESOLVED that the recruitment process for the post of Chief Housing Officer be suspended and following reconsideration of the job description this vacancy be readvertised.

The meeting closed at 2.30pm.



## APPOINTMENTS COMMITTEE – 14<sup>TH</sup> JULY 2021

### PUBLIC INTEREST TEST – EXEMPTION FROM DISCLOSURE OF DOCUMENTS SCHEDULE 12A LOCAL GOVERNMENT ACT 1972

**SUBJECT: TO SHORTLIST CANDIDATES FOR ASSESSMENT CENTRE AS PART OF THE  
RECRUITMENT PROCESS FOR THE POST OF CHIEF HOUSING OFFICER**

**REPORT BY: HEAD OF LEGAL SERVICES AND MONITORING OFFICER**

I have considered grounds for exemption of information to be presented to the Committee and make the following recommendations to the Proper Officer:-

**EXEMPTIONS APPLYING TO THE REPORT:**

Information relating to a particular individual(s) (para 12).

**FACTORS IN FAVOUR OF DISCLOSURE:**

There is a public interest in the way in which the Council deals with staffing issues.

**PREJUDICE WHICH WOULD RESULT IF THE INFORMATION WERE DISCLOSED:**

The report contains personal information regarding individuals who have applied for the above-mentioned vacant post.

**MY VIEW ON THE PUBLIC INTEREST TEST IS AS FOLLOWS:**

That paragraph 12 should apply. My view on the Public Interest Test is that whilst there is a need to ensure transparency and accountability of a Public Authority for decisions taken in relation to the appointment of senior officers, this must be balanced against the fact that this process has not yet been formally concluded and also the right of a third party to the privacy of their affairs. It is considered that this outweighs the need for the information to be made public.

The information is not affected by any other statutory provision, which requires the information to be publicly registered. The report contains personal data which is protected by the Data Protection Act 2018.

On that basis I feel that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. Members are asked to consider this factor when determining the public interest test, which they must decide when considering excluding the public from this part of the meeting.

**RECOMMENDED DECISION ON EXEMPTION FROM DISCLOSURE:**

On that basis I feel that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, and that the report should be exempt.

**Signed:**

**Date: 1<sup>st</sup> July 2021**

**Post: Head of Legal Services and Monitoring Officer**

I accept/~~do not accept~~ recommendation made above.

**Signed:**

**Proper Officer**

**Date: 1<sup>st</sup> July 2021**

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